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## Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

DATE: 2 January 1953

FROM : Chief, Plans and Policy Staff

25 YEAR RE-REVIEW

SUBJECT: Weekly Activities Report -- Period 29 Dec 52 - 2 Jan 53

1. Project 52-17, Near East Language and Area Program. A meeting was held at FSI on 31 December to discuss the status of the subject program. Messrs. Burns, Smith, Sollenberger, Cowles, Ferguson and Rice of FSI were present. Messrs. [redacted] represented OTR. Mr. Burns stated that Mr. Humelsine had not made a firm decision yet on whether funds would be allocated to the FSI to establish the field installation in the Near East. He further stated that there was no indication that the decision, when made, would be a favorable one. Therefore, he submitted a proposal for the continuation of the training for the personnel now in the program and for future students in the program. For the students now studying Arabic at FSI, he proposed that they continue intensive language training at the FSI through June 1953. If the field installation is not established, Mr. Ferguson will leave FSI, thus cutting the language staff so that only six students will be permitted in the intensive Arabic class commencing in March. Three of the six students will be Foreign Service Officers and the other three slots are available for CIA personnel. The plan proposed for the March class includes six months of intensive language instruction at FSI from 2 March 1953 to 28 August 1953 followed by assignment to the University of Michigan for combined language and area studies for the 1953-54 academic year. If the funds for the establishment of the field installation are not made available by 5 January, Mr. Burns stated that it will be impossible to have it set up to accept the trainees by 1 April as planned and it will be necessary to proceed with the proposed alternate plans. A renegotiation of the contract between FSI and OTR for language and area training will then be instituted. If Mr. Humelsine releases the necessary funds, the original plan will be followed for Near East area and language training.

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Project 52-18, Training for New Personnel. Proposed revision of CIA Regulation on training for new professional personnel approved by D/TR. Copies are being made for the review and action of the CIA Career Service Board at the meeting on 15 January.

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Project 52-19, Revision of CIA Regulation [redacted]. Revision of CIA Regulation [redacted] approved by D/TR. Copies of this regulation will be distributed to Agency Office Heads through TLO's for review and comment. Covering memo from D/TR now in preparation.

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4. Project 52-22, Chinese Language Project. A written evaluation of the teaching materials used at various universities which have courses in Chinese is being prepared for OTR by FDD/OO.

5. Project 52-37, Collection and Source Exploitation Manual. In process.

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6. Project 52-53, Swedish-English Dictionary. This project is to get underway 5 January with target date for completion about one month from that date. S/PP work on project completed.

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7. Project 52-55, CIA-State Exchange Training Program. [ ] has advised us that he has prepared a memo containing several recommendations for changes in the draft of administrative instructions prepared by the Office of Personnel for Agency participants in the program. [ ] the Office of Personnel and a member of S/PP will meet with [ ] to discuss his recommendations on 6 January.

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8. Project 52-58, OTR Regulation [ ] At direction of DD/TR(G), OTR Regulation 70 has been promulgated within the Office of Training. CIA Regulation [ ] is still in DCI's office. OTR Regulation [ ] will not be distributed to TLO's until action on CIA Regulation [ ] is completed.

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9. Project 52-72, OTR Section of CIA Report to NSC (1952). Statements from Division Chiefs of TR(G) have been received for incorporation in this report. [ ] has submitted statement for TR(S) side. Draft now in preparation for Monday noon deadline (5 Jan 53).

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10. Training at non-CIA Facilities Abroad, Project 52-73. Draft of language-area and area programs abroad now offered by OTR is in preparation, in collaboration with Chief, Programs Division. This programs brief was originally to go to TLO's along with [ ] Will now be transmitted separately under covering memo from DTR. Covering memo now in preparation.

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1. Project 52-63, Proposed Message From DCI. In suspense.
2. Project 52-71, Revision of CIA Regulation [ ] In suspense.
3. Project 52-43, Agency Training Requirements. In suspense.
4. Project 51-3, Summer Seminar on the Near East. In suspense.

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